Oracle FLEXCUBE Direct Banking

Corporate Inquiries User Manual Release 12.0.3.0.0

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Corporate Inquiries User Manual

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	Transaction Host Integration Matrix

1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3 Access to OFSS Support

https://support.us.oracle.com

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual

Transaction Host Integration Matrix provides information on host integration requirements for the transactions covered in the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual

Chapters post Introduction are dedicated to individual transactions and its details, covered in the User Manual

1.5 Related Information Sources

For more information on Oracle FLEXCUBE Direct Banking Release 12.0.3.0.0, refer to the following documents:

- Oracle FLEXCUBE Direct Banking Licensing Guide
- Oracle FLEXCUBE Direct Banking Installation Manuals

2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
*	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
Account Overview	√	*
Consolidated Position	√	*
Account Summary	√	*
Account Details	✓	*
Account Statement	√	*
Account Activity	✓	*
Virtual Account Inquiry	√	*

3. Introduction

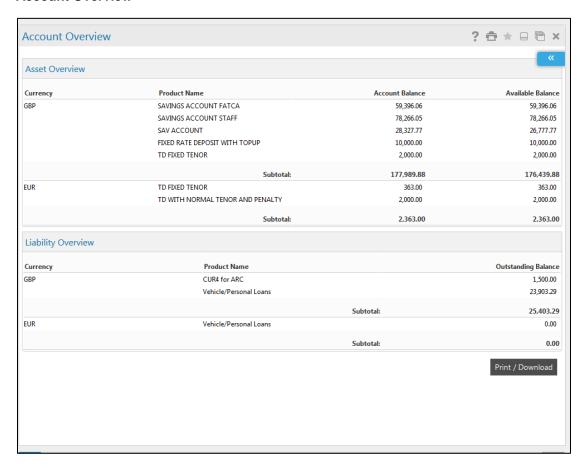
The *Inquiries* module allows you view the consolidated details of the account like summary, details, account activity, etc.

Through *Inquiries* section you can view details of *CASA* accounts and 360 degree view through *Account Overview*, *Consolidated Position* and *Account Summary*.

4. Account Overview

The Account Overview option provides you to view the consolidated position of the CASA, Deposit and Loan Accounts held with bank. You shall able to view the aggregated balances currency wise. The aggregated position shall be displayed only for the primary customer id mapped to the user.

Account Overview



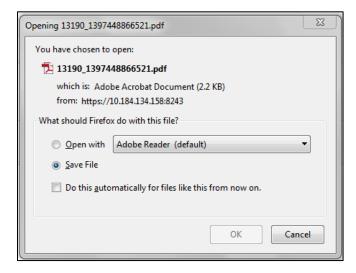
Column Description

Column Name	Description
Deposit Overview	
Currency	[Display] This column displays the Base Currency for the deposit.
Product Name	[Display] This Column displays the <i>Product Names</i> for each of the currencies.

Column Name	Description
Account Balance	[Display] This column displays the <i>Account Balance</i> for each of the Products.
Available Balance	[Display] This Column displays the <i>Total Available Balance</i> for each of the Products.
Loan Overview	
Currency	[Display] This Column displays the Base Currency for the Loan.
Product Name	[Display] This Column displays the <i>Product Names</i> of the Loan for each of the Currencies.
Outstanding Balance	[Display] This Column displays the <i>Outstanding Balance</i> for the <i>Loan Product</i> .

1. Click the **Print / Download** button to print / download the *Account Overview Details*. The system displays the *File Download* screen.

File Download



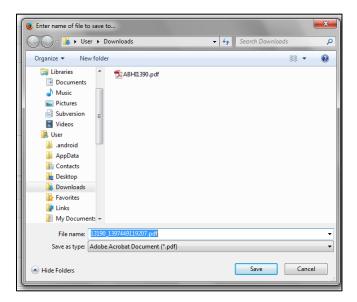
2. Click the **Open** button to open and view the file. The system displays the file.

Click the **Save** button to save the file. The system displays the screen to save the file on the machine.

OR

Click the Cancel button to close this screen.

Save As



- Click the **Save** button. The file is saved at the stated location. OR
 - Click the **Cancel** button to cancel the saving of the file.
- 4. On clicking the **Open** button, the system displays the file in the selected format.

Account Overview

Account Overview

	Asset Overview		
Currency	Product Name	Account Balance	Available Balance
GBP	SAVINGS ACCOUNT FATCA	59,396.06	59,396.06
	SAVINGS ACCOUNT STAFF	78,266.05	78,266.05
	SAV ACCOUNT	28,327.77	26,777.77
	FIXED RATE DEPOSIT WITH TOPUP	10,000.00	10,000.00
	TD FIXED TENOR	2,000.00	2,000.00
	Subtotal	177,989.88	176,439.88
EUR	TD FIXED TENOR	363.00	363.00
	TD WITH NORMAL TENOR AND PENALTY	2,000.00	2,000.00
	Subtotal	2,363.00	2,363.00

	Liability Oven	view
Currency	Product Name	Outstanding Balance
GBP	CUR4 for ARC	1,500.00
	Vehicle/Personal Loans	23,903.29
	Subtotal	25,403.29

EUR	Vehicle/Personal Loans	0.00
	Subtotal	0.00

5. Consolidated Position

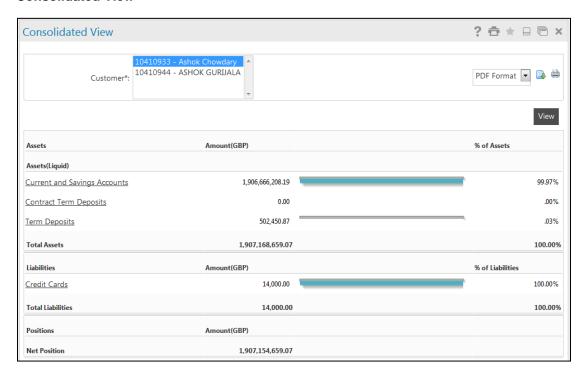
The Account Consolidated View option provides you to view the consolidated position of the Assets and Liabilities with the bank. CASA, Deposit, Loan Accounts, Shares, Options, Trade Deals are few assets and liabilities held with the bank. You shall able to view the details of all Assets and Liabilities with the bank.

Consolidated View



- 1. Select the *Customer Id* from the list of customers.
- 2. Click the View button. The system displays the Consolidated View Detailed screen.

Consolidated View



Column Description

Column Name	Description
-------------	-------------

Assets

Assets [Display]

This column displays the accounts which are in Assets side.

Currency [Display]

This column displays the Currency in which each of the assets

belongs.

Amount [Display]

This column displays the *Amount* for each of the asset.

% of Assets [Display]

This column displays the Total Assets % wise.

Liabilities

Currency [Display]

This column displays the Currency in which each of the liabilities

belongs.

Amount [Display]

This column displays the Amount for each of the liabilities.

% of Liabilities [Display]

This column displays the Total Liabilities % wise.

Positions

Currency [Display]

This column displays the Currency in which the total position of

asset and liability is displayed.

Amount [Display]

This column displays the Amount position for Total Asset and

Liability.

Graph This section displays the total position of *Asset and Liability* in the

form of a Graph.

Trade Finance

Trade Finance [Display]

This column displays the *Trade Finance* transactions.

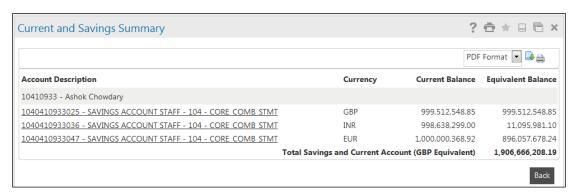
Column Name	Description
Currency	[Display]
	This column displays the <i>Currency</i> in which trade finance transaction is carried out.
Amount	[Display]
	This column displays the <i>Amount</i> for which trade finance transaction is carried out.

3. Click the link on each of the Asset and Liability or Trade Finance option to view the further details of the transaction.

5.2 Current and Savings Accounts (Asset side)

1. Click the **Current and Savings Account** link on the asset side on the *Consolidated View* screen. The system displays the *Current and Savings summary* screen.

Current and Savings Summary



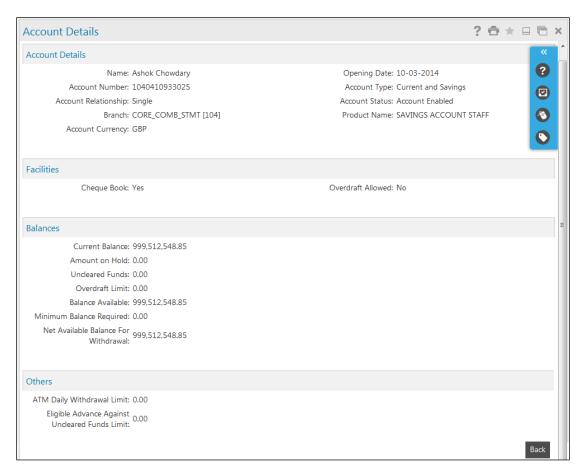
Column Description

Column Name	Description
Account Description	[Display] This column displays the <i>Account</i> s which are in asset side.
Currency	[Display] This column displays the <i>Currency</i> in which each of the assets belongs.
Current Balance	[Display] This column displays the amount for each of the asset.
Equivalent Balance	[Display] This column displays the <i>Total Assets % wise</i> .

- 2. Select the **PDF** format or **Excel** format from the dropdown list.
- 3. Click the **Download** button to download the details.
- 4. Click the **Print** button to print the details.

- 5. Click the **Account Description** link to view the details of the account. The system displays the *Account Details* screen.
- 6. Click the **Back** button to return to the previous screen.

Account Details



Field Description

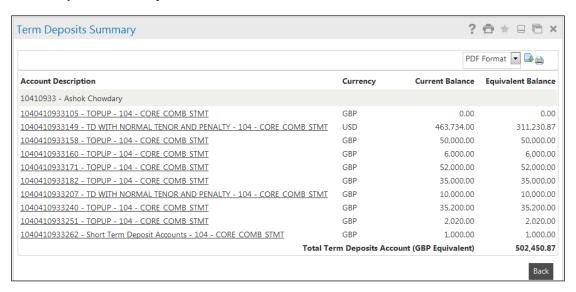
Field Name	Description
Select Account	[optional, dropdown]
	Select the Account Number form the dropdown list.

- Select the account from the dropdown list to view the account details for any other account.
- 8. Click the **Submit** button. The system displays the *Account Details* for a new account.
- 9. Click the **Back** button to return to the previous screen.

5.3 Term Deposits (Asset Side)

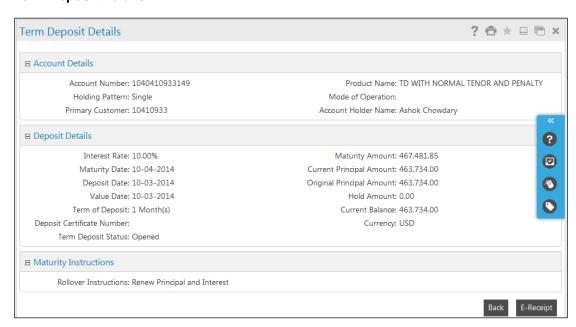
1. Click the **Term Deposits** link on the asset side on the *Consolidated View* screen. The system displays the *Term Deposits Summary* screen.

Term Deposit Summary



- Select the **Download** format from the dropdown list. Click the **Download** button to download the screen.
- 3. Select the **Print** button to print the screen.
- 4. Click the **Back** button to return to the previous screen.
- Click the Account Description link. The system displays the Term Deposit Details screen.

Term Deposit Details

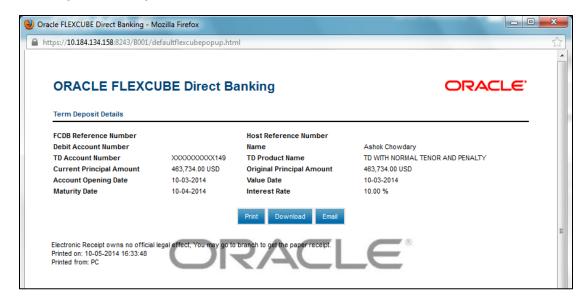


6. Click **E-Receipt** button to view the *e-receipt*.

Or

Click the **Back** button to return to the previous screen.

E-Receipt - Term Deposit Details

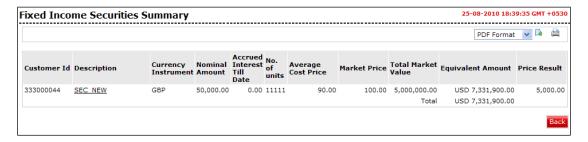


5.4 Fixed Income Securities

To View the Fixed Income Securities:

1. Click the **Fixed Income Securities** link on the *Consolidated View* screen. The system displays the *Fixed Income Securities Summary* screen.

Fixed Income Securities Summary



- 2. Click the **Back** button to return to the previous screen.
- Click the **Description** link. The system displays the **Fixed Income Securities Details** screen.

Fixed Income Securities Details



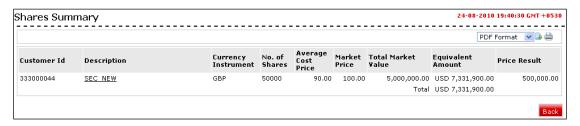
4. Click the **Back** button to return to the previous screen.

5.5 Shares

To View the Share Details:

 Click the shares link on the Consolidated View screen. The system displays the Fixed Income Securities screen.

Shares Summary



- 2. Click the **Back** button to return to the previous screen.
- 3. Click the **Description** link. The system displays the *Shares Details* screen.

Shares Details



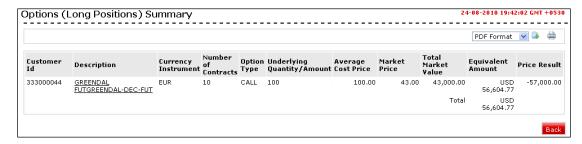
4. Click the **Back** button to return to the previous screen.

5.6 Options Long Positions

To View the Options (Long Positions) Summary:

 Click the **Options** link on the *Consolidated View* screen. The system displays the **Options summary** screen.

Options Summary



2. Click the **Description** link. The system displays the *Options Details* screen.

OR

Click the **Back** button to return to the previous screen.

Options Details

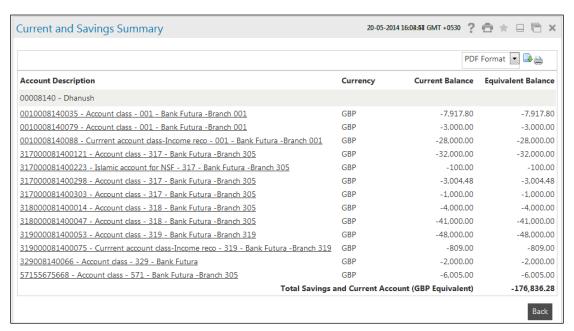


3. Click the **Back** button to return to the previous screen.

5.7 Current and Savings Accounts (Liabilities Side)

1. Click the **Current and Savings Account** link on the liabilities side on the *Consolidated View* screen. The system displays the *Current and Savings Summary* screen.

Currenct and Savings Summary

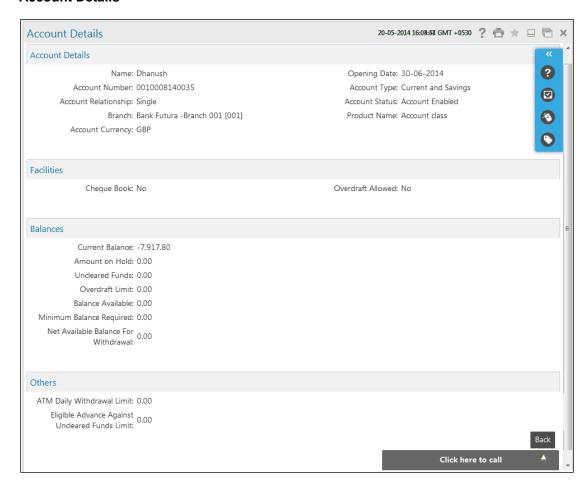


Column Description

Column Name	Description
Account Description	[Display] This column displays the <i>Accounts</i> which are in asset side.
Currency	[Display] This column displays the <i>Currency</i> in which each of the assets belongs.
Current Balance	[Display] This column displays the amount for each of the asset.
Equivalent Balance	[Display] This column displays the <i>Total Assets % wise</i> .

- Select the PDF format or Excel format from the dropdown list.
- 3. Click the **Download** button to download the details.
- 4. Click the **Print** button to print the details.
- Click the Account Description link to view the details of the account. The system displays the Account Details screen.
 OR
 - Click the **Back** button to return to the previous screen.

Account Details



Field Description

Field Name	Description
Select Account	[optional, dropdown]
	Select the Account Number form the dropdown list.

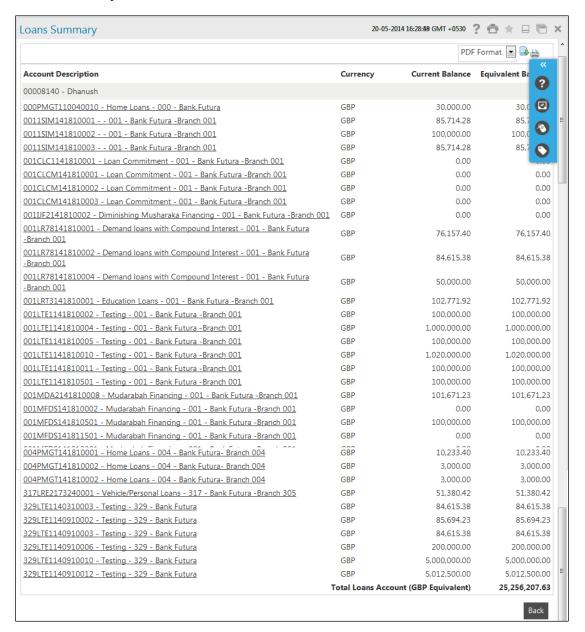
- 6. Select the account from the dropdown list to view the account details for any other account.
- 7. Click the **Submit** button. The system displays the *Account Details* for a new account.
- 8. Click the **Back** button to return to the previous screen.

5.8 Loans (Liabilities Side)

To View the Loan Account Details:

1. Click the **Loans** link on the liabilities side on the *Consolidated View* screen. The system displays the **Loans Summary** screen.

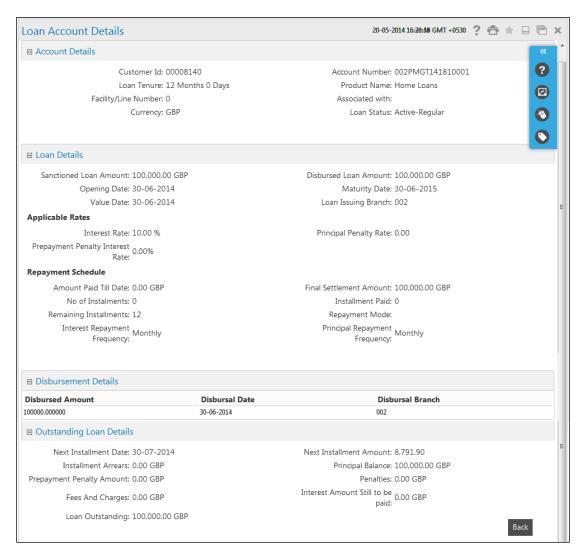
Loans Summary



- Select the **Download** format from the dropdown list. Click the **Download** button to download the screen.
- Select the **Print** button to print the screen.
- 4. Click the **Back** button to return to the previous screen.

5. Click the **Account Description** link. The system displays the *Loan Account Details* screen.

Loan Account Details

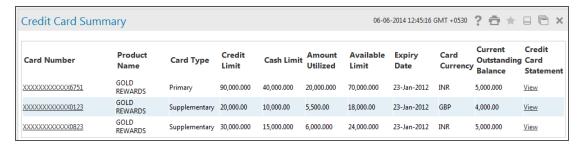


5.9 Credit Cards

To check the Credit Card Summary:

1. Click the **Credit Cards** link on the liabilities side on the *Consolidated View* screen. The system displays the Credit Card Summary screen.

Credit Card Summary

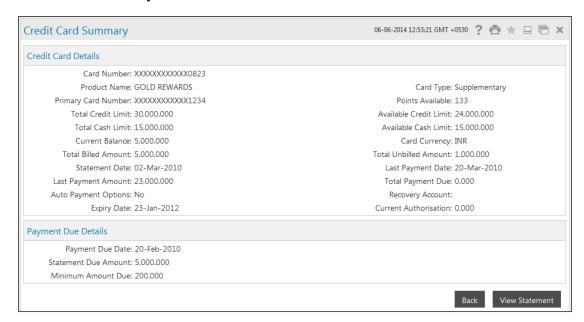


2. Click the **Card Number** link. The system displays the *Credit Card Summary* details screen.

OR

Click the **Back** button to return to the previous screen.

Credit Card Summary Details



3. Click the **Back** button to return to the previous screen.

5.10 Options Short Positions

1. Click the **Options** link on the *Liabilities* side on the *Consolidated View* screen. The system displays the *Options Summary* screen.

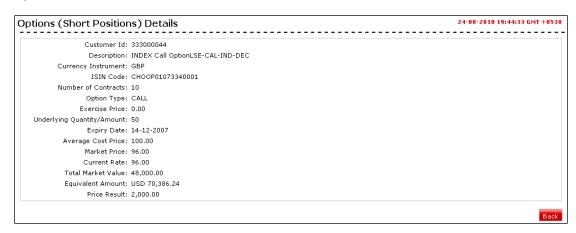
Options Summary



2. Click the **Description** link. The system displays the *Options Details* screen.

Click the **Back** button to return to the previous screen.

Options Details

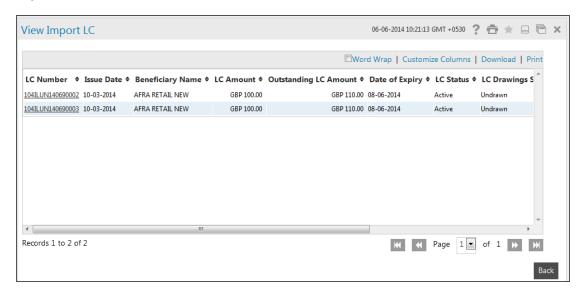


3. Click the **Back** button to return to the previous screen.

5.11 Import LC (Trade Finance)

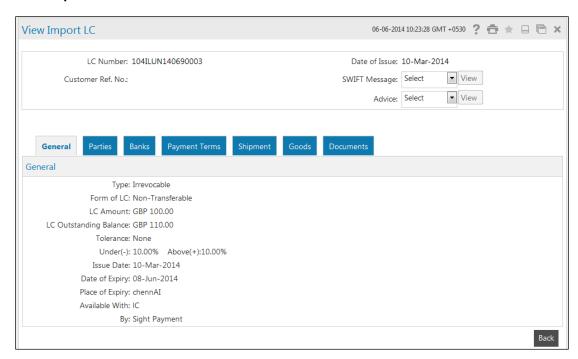
1. Click the **Import LC** link in Trade Finance on the Consolidated view screen. The system displays the **Import LC** screen.

Import LC



Click the LC Number link. The system displays the View Import LC Details screen.
 OR
 Click the Back button to return to the previous screen.

View Import LC Details



3. Click the **Back** button to return to the previous screen.

Note: For further details please refer to the Corporate Trade Finance User Manual.

5.12 Options Short Positions

1. Click the **Options** link on the liabilities side on the *Consolidated View* screen. The system displays the *Options Summary* screen.

Options Summary



Click the **Description** link. The system displays the *Options Details* screen.

Click the **Back** button to return to the previous screen.

Options Details

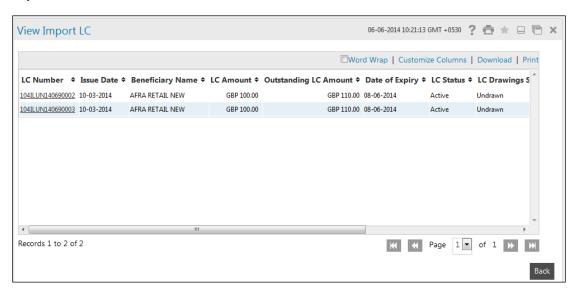


3. Click the **Back** button to return to the previous screen.

5.13 Import LC (Trade Finance)

1. Click the **Import LC** link in *Trade Finance* on the *Consolidated View* screen. The system displays the **Import LC** screen.

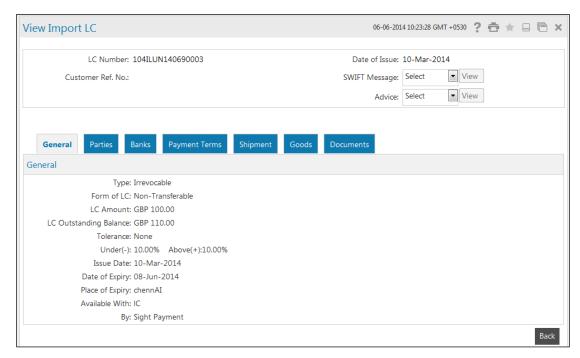
Import LC



Click the LC Number link. The system displays the View Import LC Details screen.
 OR

Click the **Back** button to return to the previous screen.

View Import LC Details



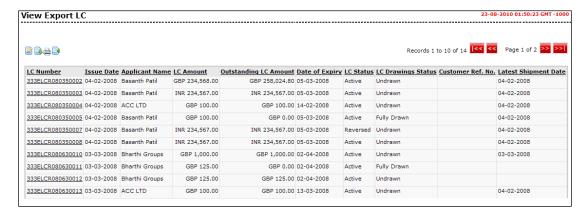
3. Click the **Back** button to return to the previous screen.

Note: For further details please refer to the *Trade Finance User Manual*.

5.14 Export LC (Trade Finance)

1. Click the **Export LC** link in Trade Finance on the *Consolidated View* screen. The system displays the **Export LC** screen.

Export LC



 Click the LC Number link. The system displays the View Export LC Details screen. OR

Click the **Back** button to return to the previous screen.

View Export LC Details



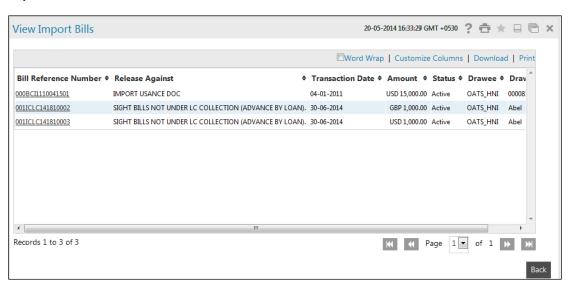
3. Click the **Back** button to return to the previous screen.

Note: For further details please refer to the Corporate Trade Finance User Manual.

5.15 Import Bills (Trade Finance)

1. Click the **Import Bills** link in Trade Finance on the *Consolidated View* screen. The system displays the *Import Bills* screen.

Import Bills

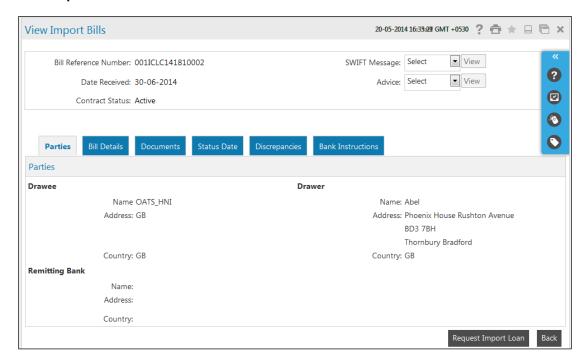


 Click the Bill Reference Number link. The system displays the View Import Bills Details screen.

OR

Click the **Back** button to return to the previous screen.

View Import Bills Details



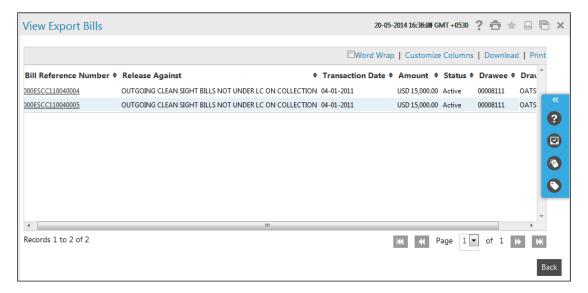
3. Click the **Back** button to return to the previous screen.

Note: For further details please refer to the Corporate Trade Finance User Manual

5.16 Export Bills (Trade Finance)

1. Click the **Export Bills** link in *Trade Finance* on the *Consolidated View* screen. The system displays the **Export Bills** screen.

Export Bills

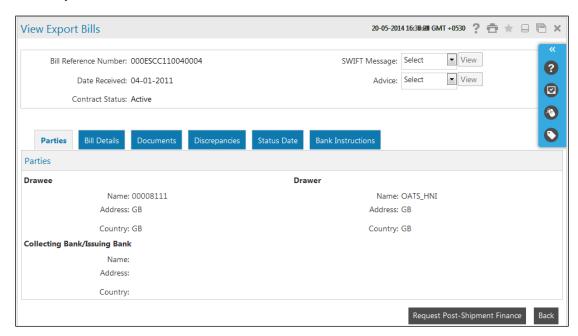


2. Click the **Bill Reference Number** link. The system displays the *View Export Bills Details* screen.

OR

Click the **Back** button to return to the previous screen.

View Export Bills Details



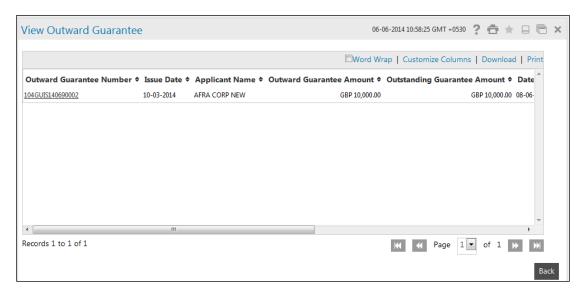
3. Click the **Back** button to return to the previous screen.

Note: For further details please refer to the Corporate Trade Finance User Manual.

5.17 Outward Guarantee (Trade Finance)

1. Click the **Outward Guarantee** link in *Trade Finance* on the *Consolidated View* screen. The system displays the *Outward Guarantee* screen.

Outward Guarantee

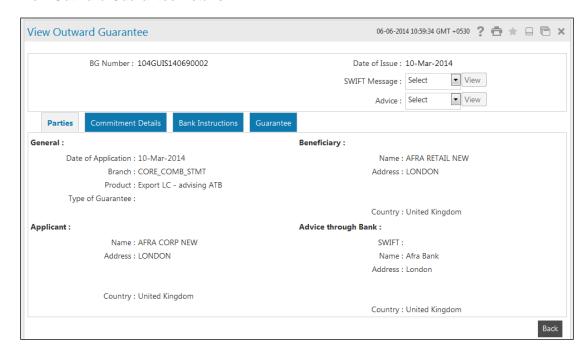


2. Click the **Outward Guarantee Number** link. The system displays the *View Outward Guarantee Details* screen.

OR

Click the **Back** button to return to the previous screen.

View Outward Guarantee Details



- 3. Click the **Back** button to return to the previous screen.
- 4. Note: For further details please refer to the Corporate Trade Finance User Manual.

6. Account Summary

This option allows you to view a summarized view of all your accounts and gives various details such as the *Account Number*, the *Description* of the account, the *Base Currency* of the account, the *Current Balance* and the other *Currency Equivalent* of the current balance.

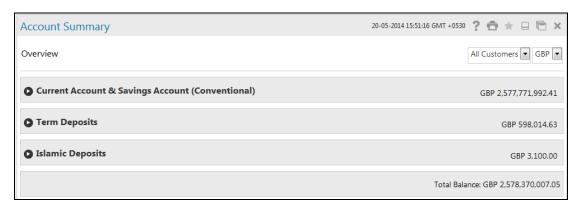
The option is a consolidated method of viewing all your accounts and its balances in one place. You can get a summary of your accounts maintained with the bank. The transaction is categorized into several sections. Each section lists a particular type of account, for example, *Current and Savings Accounts*, *Term Deposits*, *Contract Term Deposits* and *Loans* are all listed as separate sections and the accounts you hold under each of these categories are sub-totaled separately. The grand total of all the balances is provided at the end of the screen.

The Account Summary also displays the investment details of the user, for example Investment Category, Current Balances, Investment Details will be displayed only if the customer id for private banking is mapped to the user.

To Navigate to the Account Summary:

1. Navigate through menus **Accounts > Account Summary** to access Account Summary.

Account Summary



Column Description

Current And Savings Accounts, Islamic Current and Savings Account, Term Deposits, Islamic Term Deposits

Account [Display]

Description Display the *Accounts* available under each *Customer ID*. The

Account Information displayed is Account Number, Branch of the

Account, Product of the account.

Currency [Display]

Display the *Currency* of the account.

Column Name	Description
Current Balance	[Display] Display the Current Balance of the account in the Account Currency.
Total Balance	[Display] Display the equivalent amount of <i>Current Balance</i> in selected currency.
Loan Accounts	
Account Description	[Display] Display the Accounts available under each Customer ID. The Account Information displayed is Account Number, Branch of the Account, Product of the account.
Currency	[Display] Display the <i>Currency</i> of the account.
Sanctioned Loan Amount	[Display] Display the Current Sanctioned Amount of the Loan Account.
Equivalent Balance	[Display] Display the Equivalent Amount of Sanctioned Amount in selected currency.
Islamic Financing A	ccount
Account Description	[Display] Display the Accounts available under each Customer ID. The Account Information displayed is Account Number, Branch of the account, Product of the account.
Currency	[Display] Display the <i>Currency</i> of the account.
Amount Financed	[Display] Display the Amount Financed for Islamic Financing Account.
Equivalent Balance	[Display] Display the <i>Equivalent Amount of Financed Amount</i> in selected currency.
Debit Cards	

[Display]

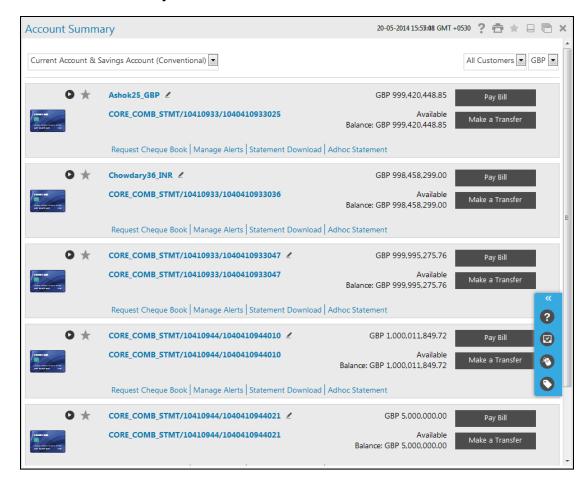
Display the Debit Card Number.

Card Details

Column Name	Description
Name on the Card	[Display] Display the <i>Name of the Card</i> .
Account Number	[Display] Display CASA Account Number to which the debit card is linked.
Credit Cards	
Card Details	[Display] Display the Credit Card Number and Card Type.
Credit Limit	[Display] Display the <i>Credit Limit</i> assigned to the card.
Cash Limit	[Display] Display the Cash Limit assigned to the card.
Amount Utilised	[Display] Display utilized <i>Credit Limit Amount</i> .
Available Limit	[Display] Display available <i>Credit Limit for Utilization</i> .
Expiry Date	[Display] Display Card Expiry Date.
Card Currency	[Display] Display Card Currency.
Current Outstanding Balance	[Display] Display Current Outstanding Balance for the card.
Credit Card Statement	[Link] Display the link to view the Credit Card Statement.
Investment	
Allocation	[Display] Display the <i>Investment Product</i> .
Currency	[Display] Display the <i>Currency</i> of the Investment Product.
Current Balance	[Display] Display the <i>Current Value</i> of the investment product.

Column Name	Description
Equivalent Balance	[Display]
	Display the <i>Current Value</i> of the investment product in the <i>Currency</i> selected for calculating equivalent balance.

Account wise Summary



Column Description

Column Name	Description
Total Portfolio Amount	[Display] This column displays the <i>Total Portfolio Amount</i> .
Show Customer wise Breakup	[Optional, Checkbox]
	Click the checkbox to View Customer-wise Breakup of the accounts.

Column Name	Description
View Equivalent Balance in Currency	[Mandatory, Drop-Down] Select the appropriate <i>Currency</i> from the drop-down list in which you want to view your current balances.
Customer ID	[Display] This column displays the <i>Customer ID</i> of the account.
Amount	[Display] This column displays the <i>Total Amount</i> in which the amount exists.
Distribution	[Display] This column displays the <i>Amount</i> in the <i>Graphical</i> format.
Account Number	[Display] This column displays the <i>Account Number</i> . These are the account numbers that have been registered for <i>Internet Banking</i> .
Description	[Display] This column displays the <i>Descriptive Name</i> of the account.
Currency	[Display] This column displays the <i>Primary Currency</i> (base currency) in which funds are credited/ debited in this account.
Current Balance	[Display] This column displays the <i>Current Balance</i> of the account. This balance does not include un-cleared funds stuck in clearing or unutilized overdraft amounts.
Equivalent Balance	[Display] This column displays the <i>Current Ledger Balance</i> in the currency selected for calculating the equivalent balance.

- 2. For viewing the *Equivalent Balance* in any currency select the currency from the drop-down. The system will display all your current balances based on the selected currency and display the same under the *<<Currency>> Equivalent* column.
- Click the left side menu icons to view the Account Details, Account Summary, Ad-hoc Account Statement and Account Activity in case of CASA and Islamic CASA Accounts.

Click the left side menu icons to view the *Deposit Details*, *Amend Term Deposit*, *Redeem Term Deposit*, *Term Deposit Activity* in case of the *Term Deposit* and *Islamic Term Deposit Accounts*.

OR

Click the left side menu icons to view the *Contract Deposit Details*, in case of *Contract Term Deposits*.

OR

Click the left side menu icons to view the Loan Details, Loan Schedule, Loan Repayment Inquiry, Loan Settlement, and Loan Activity in case of Loan Accounts.

OR

Click the Left side menu icons to view the Financing Details, Financing Schedule,

Financing Repayment Inquiry, Financing Settlement, and Financing Activity in case of Islamic Financing Account.

- 4. Click the View Statement Link for viewing respective Credit Card Statement.
- 5. Click on the **Edit** icon next to the account number to edit or assign the nick name to the account.
- 6. Click on the icon on the left side of account number to set it as an *Operative Account Number*.

In internet banking, if an operative account number is specified then the system displays the details of the operative account number on *Account Activity* screen by default.

In SMS banking, if an operative account number is specified and if we don't provide the account number in inquiry transactions then by default the operative account number is considered.

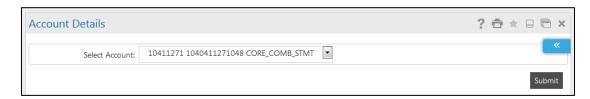
7. Account Details

The **Account Details** option provides the user to view important details of a selected *Current* or *Savings* account. The *Account Details* can be viewed separately for each of the *CASA Accounts* under the various *Customer IDs* mapped to the user.

To Navigate to the Account Details:

1. Navigate through menus, Accounts > Savings and Current Accounts > Account Details to access *Account Details*.

Account Details

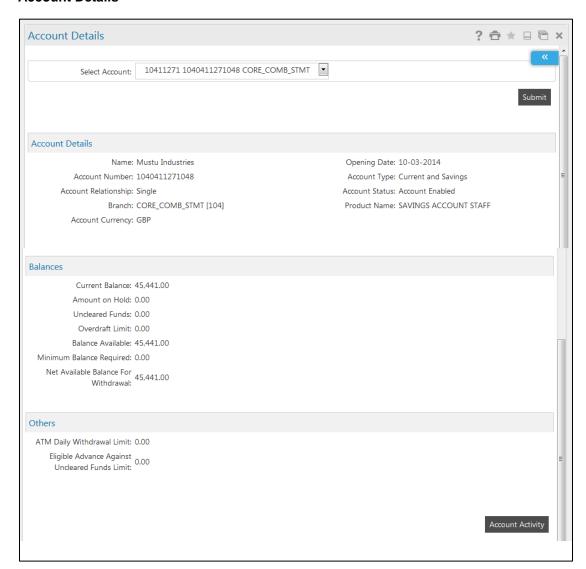


Field Description

Field Name	Description
Select Account	[Mandatory, Drop-Down]
	Select the <i>Account Number</i> from the drop-down list for which the details are to be displayed.

2. Click the **Submit** button. The system displays the *Account Details* screen with the account details.

Account Details



Field Description

Field Name	Description
Account Details	
Name	[Display] This field displays the name of the <i>Account Holder</i> .
Opening Date	[Display] This field displays the account <i>Opening Date</i> .
Account Number	[Display] This field displays the <i>Account Number</i> of the customer.

Field Name	Description
Account Type	[Display] This field displays the Account Type. The Account Type can be Current, Savings, Term Deposit and Loans.
Account Relationship	[Display] This field displays the <i>Account Relationship</i> of an <i>Account Holder</i> with the account. The relationship can be <i>Sole Owner</i> , <i>Joint Holder</i> , and so on.
Account Status	[Display] This field displays the <i>Account Status</i> of the account.
Branch	[Display] This field displays the <i>Bank Branch Number</i> in which the account is getting operated.
Product Name	[Display] This field displays the <i>Product Name</i> under which the account is opened.
Account Currency	[Display] This field displays the Base Currency of an account.
Facilities	
Cheque Book	[Display] This field displays whether the <i>Cheque Book</i> facility is provided to an <i>Account Holder</i> or not. If the facility is provided, then it displays "Yes", else "No".
Overdraft Allowed	[Display] This field displays whether the <i>Overdraft Facility</i> is provided to the account holder or not. If the facility is provided, then it displays the " Yes ", else " No ".
Balances	
Current Balance	[Display] This field displays the <i>Current Balance</i> in the account.
Amount on Hold	[Display] This field displays the Earmarked Amount or the Amount on Hold in the account.
Un-cleared Funds	[Display] This field displays the <i>Un-cleared Funds</i> pertaining to the cheques and the clearing related to the account.

Field Name	Description
Overdraft Limit	[Display] This field displays the <i>Overdraft Amount Limit</i> available for the account.
Balance Available	[Display] This field displays the <i>Available Balance</i> in the account.
Minimum Balance Required	[Display] This field displays the <i>Minimum Balance</i> to be maintained in the account.
Net Available Balance for withdrawal	[Display] This field displays the <i>Maximum Current Balance</i> a customer can withdraw from the account.
Others	
ATM Daily Withdrawal Limit	[Display] This field displays the maximum amount that the <i>Account Holder</i> can withdraw per day.
Eligible Advance against Un cleared funds limit	[Display] This field displays the amount of eligible advance against the un cleared funds.

3. Click the **Account Activity** button to view the *Account Activity Details* (*Transaction History*). The system displays the *Account Activity* for current period screen. For more information, refer to the *Transaction History/Account Activity* transaction in this user manual.

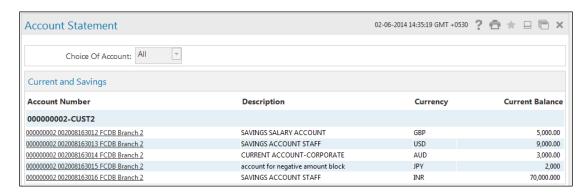
8. Account Statement

The **Account Statement** option allows you to view the *Account Statements* of any account under the *Customer IDs* mapped to you. You can view the list of statements of individual accounts by clicking the account number link. You can also view the details of the individual statement numbers by clicking the statement number link.

To Navigate to the Account Statement:

1. Navigate through menus, **Accounts > Savings and Current Accounts > Account Statement** to access *Account Statement*.

Account Statement



Field Description

Field Name	Description
Choice of Accounts	[Conditional, Dropdown] Select the <i>Type of Accounts</i> for account statement download. The options are: • All • Favorites This field is activated if at least one account is selected as a favorite account.

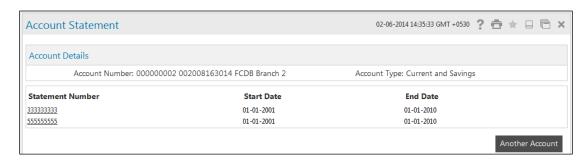
Current and Savings

Account Number	[Display]
	This column displays the <i>Account Number</i> under a particular <i>Customer ID</i> .
	Click the desired <i>Account Number</i> link to view the corresponding account statements.
Description	[Display] This column displays the brief <i>Description</i> of the account.

Field Name	Description
Currency	[Display] This column displays the Base Currency of the account.
Current Balance	[Display] This column displays the <i>Current Balance</i> of the account in the base currency.

2. Click the required link in the **Account Number** column to view the corresponding account statements. The system displays the *Account Statement* screen.

Account Statement



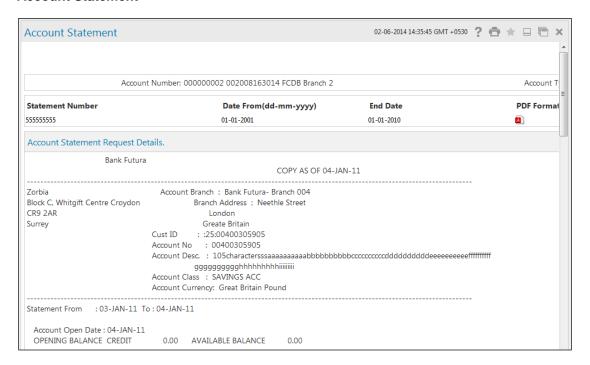
Field Description

Field Name	Description
Account Details	
Account Number	[Display] This field displays the <i>Account Number</i> for which the account statements are displayed.
Account Type	[Display] This field displays the Account Type.
Statement Number	[Display] This column displays the <i>Account Statement Number</i> associated with the selected account.
Date From	[Display] This column displays the <i>Start Date</i> of the account statement.
End Date	[Display] This column displays the <i>End Date</i> of the account statement.

 Click the required link in the **Statement Number** column to view the individual account statement details. The system displays the *Account Statement* screen.
 OR

Click the **Back** button. The system displays the previous screen.

Account Statement

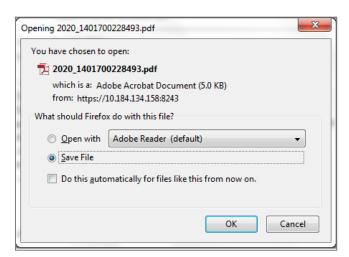


4. Click the **PDF Format** button to download the statement in the *PDF* format.

Click the \mathbf{HTML} format button to download the statement in the \mathbf{HTML} format. OR

Click the **OK** button. The system displays the initial *Account Statement* screen.

File Download



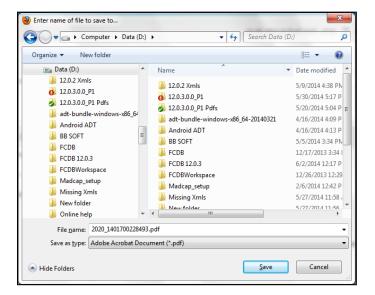
5. Click the **Open** button the system downloads the statement in the selected format.

Click the **Save** button. The system saves the file in the selected location.

OR

Click the Cancel button to cancel the File Download.

Save As



Click the **Save** button to save the file in the desired location. OR

Click the Cancel button to cancel the download.

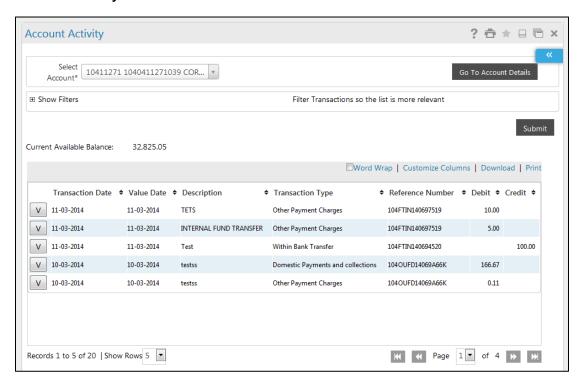
9. Account Activity

The **Account Activity** option allows you to view and download the *Account Activity* for any *CASA Account* under the *Customer IDs* mapped. You can get the *Transaction Details* based on different *Transaction Dates*, by specifying the amount range and sorting on the transaction date, value date and the amount.

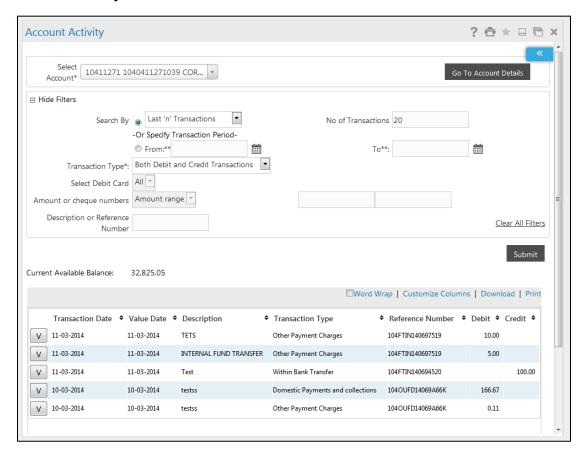
To Navigate to the Account Activity:

1. Navigate through menus, **Accounts > Savings and Current Accounts > Account Activity** to access *Account Details*.

Account Activity



Account Activity - Show Filters



Field Description

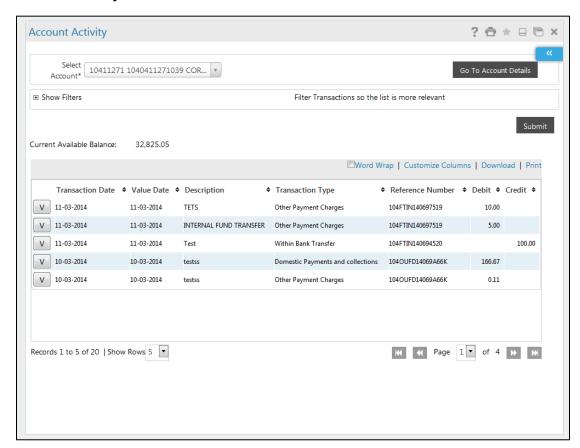
Field Name	Description
Select Account	[Mandatory, Drop-Down]
	Select the account from the drop-down list. It displays the <i>CASA</i> account and the customer IDs under it.
Search By	[Mandatory, Radio Button] Select the desired radio button from the following options:
	 Various search options in the drop-down
	Specify the Transaction Period

Field Name Description Various options in [Optional, Drop-Down] the drop-down This field is enabled only when the radio button for various search options is selected. Select the Search Criteria from the drop-down list. The options are: **Current Period** Today's transaction's Previous fortnight Previous Period Specified Period Last "n" days Last "n" transactions **Previous Month** Previous quarter Previous six months Yesterdays transactions Specify [Optional, Input Box with Date-picker] Transaction This field is enabled only when the same is selected as the Search Period By option. Select the desired dates using the available date-picker to specify the Transaction Period. [Conditional, Numeric, 15] No of transactions/ No Type the number of days or no of transactions as per the selection of Days done in the Search By field. This field is enabled and displayed only when the number of days or No of Transaction is selected in the Search By field. From Date [Conditional, Pick List] Select the From Date from the pick list. It is the start date for displaying the transaction history. This field is enabled, only if you select **Specified Period** from the Search By drop-down list. To Date [Conditional, Pick List] Select the To Date from the pick list. It is the end date for displaying the transaction history. This field is enabled, only if you select **Specified Period** from the Search By drop-down list.

Field Name	Description
Transaction Type	 [Mandatory, Drop-Down] Select the <i>Transaction Type</i> from the drop-down list. The options are: Both Debits And Credits Only Debits Only Credits Debit Card transactions
Select Debit Card	[Optional, Dropdown] Select the <i>Desired Value</i> from the dropdown.
Amount or Cheque numbers	[Optional, Dropdown/ Input Box] Select the <i>Desired Value</i> from the dropdown. Accordingly enter the respective values in the input box.
From Amount	[Conditional, Numeric, 15] Type the <i>From Amount</i> in this field.
To Amount	[Conditional, Numeric, 15] Type the <i>To Amount</i> in this field.
Description or Reference Number	[Optional, Input Box] Enter the appropriate Description or Reference Number.

- 2. Click Clear to clear all values.
- 3. Click the **Submit** button. The system displays the *Account Activity* screen with the *Transaction Details*.

Account Activity



Column Description

Column Name	Description
Pages	[Display]
	This section displays the different page links that can be used to navigate to the desired set of records in the transaction list.
	Click the desired page link. For example, click 2 to view the transactions on the second page of the list, or click Last Page to view the transactions on the last page of the list.
Transaction Date	[Display]
	This column displays the date on which the transaction was processed.
Value Date	[Display]
	This column displays the Value Date of the transaction.
Description	[Display]
	This column displays the <i>Description</i> entered for the respective transaction.

Column Name	Description
Transaction Type	[Display] This column displays the <i>Transaction Type</i> of the respective transaction.
Reference	[Display] This column displays the <i>Reference Number</i> for the transaction.
Description	[Display] This column displays the brief <i>Description</i> of the transaction.
Debit	[Display] This column displays the <i>Debit Amount</i> of the transaction.
Credit	[Display] This column displays the <i>Credit Amount</i> of the transaction.
Current Account Balance	[Display] This column displays the <i>Balance Amount</i> remaining after the transaction. This column is displayed only in the case of <i>Periodic Search</i> and <i>Value-dated Sorting</i> .
Select Download Format	 [Mandatory, Drop-Down] Select the Download format from the drop-down list. It is the format in which the file is downloaded. The options are: Excel Format PDF Format QIF Format QFX format MT940 format

Note: The **MT940 Format** is not the *MT940* messages generated for the account but the activity downloaded as per the Format of *MT 940*.

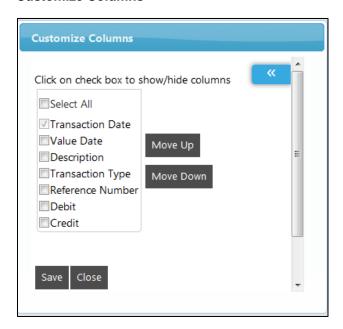
4. Click v next to each transaction to view the details of the transaction.

Column Description

Column Name	Description
Payee Name	[Display] This field displays the <i>Name</i> of the person to whom the check is paid.
Cheque Number	[Display] This field displays the <i>Cheque Number</i> used in the transaction.
Cheque Date	[Display] This field displays the <i>Issue Date</i> of the cheque used in the transaction.
Timestamp	[Display] This field displays the <i>Timestamp</i> for the transaction.
Transaction Description	[Display] This column displays the brief <i>Description</i> of the transaction.

5. Select **Customize Columns** to show or to hide columns as per requirement. The following pop-up is displayed.

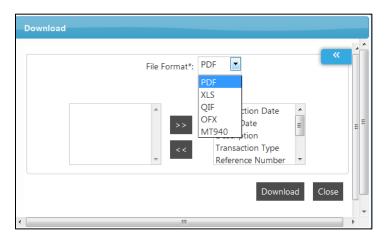
Customize Columns



- 6. Click on the required checkbox to show or hide a column.
- 7. Click **Move Up** or **Move Down** to change the order of the displayed columns.
- 8. Click **Save** to save your changes. OR
 - Click **Close** to close the Customize Columns pop-up.
- 9. Select **Print** to print the transaction details.

10. Select the required download format, and click the **Download** button to download the file. The following page is displayed.

Download

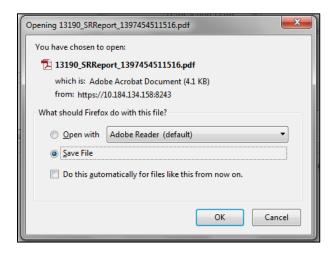


- 11. Select the desired **File Format** from the dropdown.
- 12. If the selected **File Format** is *Customize Format*, then select the desired columns using **Add** and **Remove** buttons.
- 13. Re-order the columns using the **Move Up** and **Move Down** buttons.

Note: The columns on the either ends are fixed.

The system displays the File Download dialog box.

File Download



14. Click the **Save** button to save the file. The system displays the *Save As* dialog box.

Click the Open button to open the file. The system displays the file in the desired format.

Save As



- 15. Navigate to the desired location where you want to save the file, and click the Save button. The system displays the **Download Complete** dialog box when the download is complete.
- 16. Click the **Open** button to view the downloaded file. The system displays the downloaded file in the selected format.
 OR
 - Click the **Open Folder** button to open the folder where the file is downloaded. The system opens the folder.

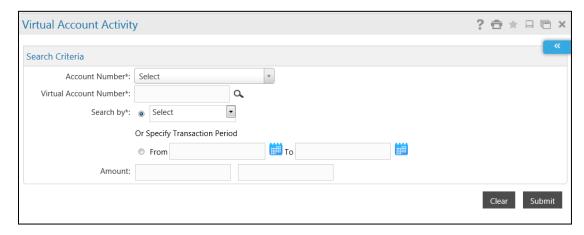
10. Virtual Account Activity

The **Virtual Account Activity** option allows you to view and download the account activity for any virtual account linked with *CASA Account* under the *Customer IDs* mapped. You can get the *Transaction Details* based on different transaction dates, by specifying the amount range and sorting on the *Transaction Date*, *Value Date* and the *Amount*.

To Navigate To the Virtual Account Activity:

 Click Accounts > Savings and Current Accounts > Virtual Account Activity to access the Account Details.

Virtual Account Activity



Field Description

Field Name	Description
Account Number	[Mandatory, Drop-Down]
	Select the account from the drop-down list. It displays the CASA Account and the Customer IDs under it.
Virtual Account Number	[Mandatory, Inputbox,20]
	Enter the Virtual Account Numbers mapped to the selected CASA.
Search By	[Optional, Drop-Down]
	This field is enabled only when the radio button for various search options is selected.
	Select the Search Criteria from the drop-down list.
	The options are:
	Current Period
	 Last "n" days
	Previous Month
	Today's Transaction

Field Name	Description
Days	[Mandatory, Input Box with Date-picker] Enter days including today.
From	[Mandatory, Date picker] Select From Date from which transactions are to be searched.
То	[Mandatory, Date picker] Select the <i>Date</i> till which transactions are to be searched.
Amount From	[Conditional, Input box, 15] Select the <i>From Currency</i> for the amount range is base currency of the account.
Amount To	[Conditional, Input box, 15] Select the <i>To Currency</i> for the amount range is base currency of the account.

- 2. Click Clear to clear all values.
- 3. Click the **Submit** button. The system displays the *Virtual Account Activity* screen with the transaction details.

Column Description

Column Name	Description
Virtual Account Code	[Display]
	This column displays the list of all <i>Virtual Account Codes</i> maintained for the selected account.
Virtual Account Number	[Display]
	This column displays the list of all <i>Virtual Account Number</i> maintained for the selected account.
Virtual Account Name	[Display]
	This column displays the list of all <i>Virtual Account Name</i> maintained for the selected account.

11. Live Help

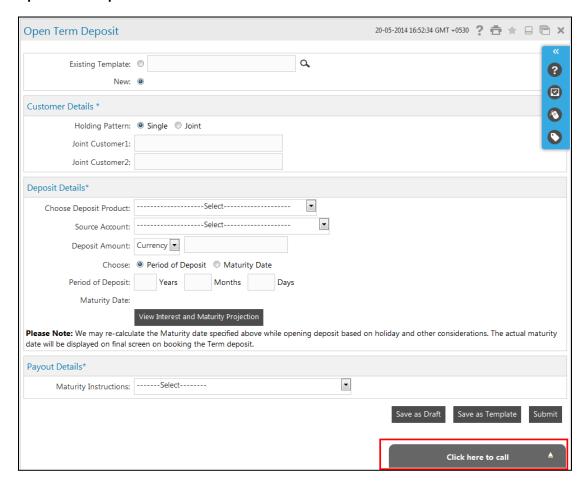
Using this option, you can chat or request for a call by the *Oracle ATG Agents* for online assistance.

This feature provides the options to the business users to interact with bank officials / call centre executives.

To Open a Term Deposit:

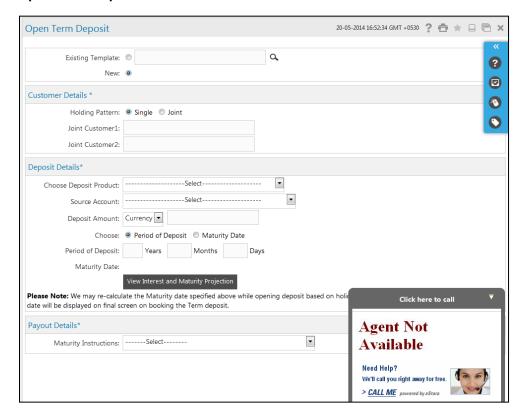
Below shown is a screenshot for an *Open Term Deposit* transaction. This option will be available for various transactions.

Open Term Deposit



1. Click the **Click here to call** button, as encircled above. It will open a small widget/window showing the option to call, as shown in below screen.

Open Term Deposit



You can chat with the agent by clicking Click to Chat option. OR

You can interact with an agent on call, by clicking **Call Me** option. It will direct a call to an *Agent*, which then will direct the agent to call you.

3. Below window is shown, when **Call Me** option is clicked.

Talk by Phone



- 4. Select the **Country**.
- 5. Enter your number. Click the **Talk By Phone** button. You will receive a call.
- 6. You can also interact on computer by clicking **Talk By PC** option.